

Section 8000 – Students

8665-R Automated External Defibrillators (AEDs)

8665-R

1. The District approves the use of Automated External Defibrillator AED units subject to the following conditions:
 - a. Administrative Responsibilities include the following:
 - Selection of employees for CPR/AED training and distribution of CPR/AED-trained employee lists as required
 - Coordination of training for Medical Emergency Response Team (MERT) Members
 - Coordinating equipment and accessory maintenance
 - Maintain on file a specifications/technical information sheet for each approved AED model assigned or donated to the school
 - Revision of this procedure as required
 - Monitoring the effectiveness of this system
 - b. The District will provide MERT training in accordance with Medical Emergencies Policy 8650.
2. The local ambulance service or the local fire department serving the school building's area will be advised of the use of an AED by District employees as soon as practical after each use.
3. Procedures for Use of the AED
 - The location of the AED is determined by the building Administrator and the School Nurse for each school, considering the following;
 1. A centralized location
 2. Accessibility
 3. Routine Maintenance
 4. Tamper Prevention
 - Buildings with a additional AEDs may consider other public areas such as the Gym or Auditorium.
 - Signs will be posted throughout the building to assist staff, students, and the public in locating the AED.

Section 8000 – Students

8665-R Automated External Defibrillators (AEDs)

8665-R-2

- If a situation arises where the potential need for the AED exists the school office will be notified with the location of the emergency following procedures outlined in Medical Emergencies Policy 8650.
 - Use of the AED will not be delayed while calling 9-1-1 or waiting for a response.
 - Electronic AED records may be downloaded by the receiving health care facility, if requested, to provide information to the physician in charge.
 - Following any incident of AED use, the MERT will meet with the first responder and/or physician in charge to discuss, if necessary, recommended changes in the response procedure and implement them upon administrative approval.

 - The AED will only be used on site, by personnel trained in AED use, if such personnel are available. Under no circumstances is the AED to be removed from its regular location on school property or used off school property unless such removal is required for maintenance of the machine.
5. Maintenance of the AED
- a. The nurse or designee shall perform monthly checks per the AED manufacturer guidelines. Monthly check records will be documented in the HeartAEDIT online system.
 - b. If the AED indicator shows it is not ready to use, notify School Health Services.

Rules Accepted: June 29, 2009

Rules Revised: February 27, 2019