

CONSTRUCTION MANAGEMENT SERVICES

FOR RENOVATION OF

Alger Middle School (\$6.1MM budget)

And

Ottawa Hills High School (\$6.4MM budget)

Ottawa Hills High School Performing Arts (\$3.5MM budget)

GRAND RAPIDS PUBLIC SCHOOLS

Request for Qualifications and Fee Proposal

Issued by:

The Ad Hoc Committee
Professional Service Contractor Selection

Proposal Due Date: *March 26, 2025*

Issuing Office: Grand Rapids Public School District
Office of Facilities Management & Planning

This is a Qualification Based Selection Process. Complete submittal of information requested in this document is essential to the selection process. Failure to provide this information may result in not being considered for the award of a contract.

March 5, 2025



**CONSTRUCTION MANAGEMENT SERVICES
FOR RENOVATION OF
ALGER ELEMENTARY SCHOOL
AND OTTAWA HILLS HIGH SCHOOL
GRAND RAPIDS PUBLIC SCHOOLS**

GENERAL INFORMATION

A. Purpose

Grand Rapids Public Schools (GRPS) seeks professional Construction Management (CM) expertise to execute its construction projects. The Professional Service Contractor (PSC) selected to manage the renovation of Alger Middle School to transition the facility from middle school to elementary school and renovate Ottawa Hills High School to accommodate the Alger Middle School scholars must provide the full range of CM capabilities for the entire scope of work. Successful design and construction of our projects may also require the use of specialists in civil, structural and MEP engineering, interior design, acoustics, building restoration, historic preservation, efficiency, security, and/or technology. Implementing our construction projects is an important part of our work and we seek the best consulting firms from our region to work collaboratively with our schools, communities, and design consultants.

To obtain the highest quality project within the time and budget allocations, GRPS seeks a PSC for the renovation of Alger Middle School and Ottawa Hills High School through this Qualification-Based Selection (QBS) process. This selection process articulates the district goals, reflects our guiding principles, and provides openness and consistency so that all qualified firms receive fair consideration. The remainder of this Request For Qualifications (RFQ) identifies specifics regarding Alger Middle School and Ottawa Hills High School (OHHS).

B. Project Scopes and Timelines

GRPS issues this RFQ/P in its process to obtain preconstruction and construction management services for the renovation of Alger Middle School and Ottawa Hills High School. This renovation is one of several projects included in the 2023 Bond Program “Reimagine GRPS”. The overall GRPS goals for Alger include the following:

- To welcome and stimulate students, staff and visitors.
- To provide flexibility in adapting to current educational needs and future needs
- To maintain and enhance the District’s presence in the neighborhood and the SE Quadrant of GRPS
- To balance long-term, short term and operational costs
- To meet specific completion and budget targets

1. **Alger Middle School** currently serves scholars in grades 6 through 8 for GRPS and is located at 921 Alger Street SE, in Grand Rapids. The building was constructed in 2006 and was last renovated in 2015.

The district intends to relocate the current Alger Middle School program and scholars to the OHHS facility. This facility will then be renovated to serve the scholars and program currently housed at Brookside Elementary, approximately 284 scholars. The existing building has a capacity of more than 700 scholars. It is anticipated the District will plan this project to accommodate three sections of scholars per grade level in the renovated facility.

The renovated building will require toilet rooms be added to lower elementary classrooms serving PK through 1st grade scholars, new finishes throughout, and a new playground to serve Pre-K through 1st grade scholars. Other building improvements will be considered as the budget allows.

The selected PSC will be asked to include working with District Academic and Facilities staff to develop and finalize the building program needs as a first step in this process.

The district intends to relocate the current Alger Middle School scholars and educators to Ottawa Hills High School for the 2026-27 school year to vacate the building and permit its renovation.

Renovation of Alger is expected to begin in the early summer of 2027, and be completed, along with site improvements and amenities, August 1 2027. The site will be vacant to allow for construction activities.

Successful completion of the project includes completion of Punch List items, installation of technology, and staff training as required prior to Owner acceptance.

The District's projected total program budget for this project is approximately six million one hundred thousand dollars (\$6,100,000). This budget is inclusive of all district costs for new construction, site improvements, demolition, design and other professional fees, furniture, fixtures and equipment, etc.

The academic program planned for the building includes the following:

- **Serve scholars from Pre-Kindergarten age through Fifth (5th) Grade.**
- **Three sections each of Kindergarten through Fifth (5th) Grade scholars**
- **Learning environments to support special education and educational breakout spaces.**

The District has selected C2AE to lead a design team. The design team has begun programming efforts for the project and will be moving into schematic design as the CM team is brought on board.

The selected CM firm will be expected to work collaboratively with the District's other consultants to plan, estimate, schedule and perform the construction work.

The CM firm will be required to develop cost estimates at the SD and DD phases, which will be reconciled with the independent estimate provided at each phase by the selected architect.

In addition to typical pre-construction and construction management services, the scope of work for includes, but is not limited to: meeting with committees and administrators and participating in Town Hall style community engagement meetings during the design phase, maintaining and updating public information regarding the design and construction progress for the District website, and attending construction progress and O-A-CM meetings. The CM firm will be required to work closely with the AE to estimate and balance scope, budget, and construction phasing options.

2. **Ottawa Hills High School (OHHS)** currently serves grades 9 through 12 for GRPS and is located at 2055 Rosewood Avenue SE, in Grand Rapids. The building was constructed in 1960 and has been renovated numerous times since.

The most recent scholar count for OHHS shows an enrollment of approximately 380 scholars in a building designed to accommodate more than 1600. The district intends to relocate the current Alger Middle School program and scholars, (grades 6 through 8, enrollment approximately 355 scholars) to the OHHS facility for the start of the 2026-27 school year. The intent of this project includes the creation of a separate secured entry point and administrative office space for the Middle School, including separate site access, parking and drop off points. The building includes separate north and south classroom towers that are expected to serve the Middle and High School populations, with shared common and amenity spaces managed through scheduling and internal security protocols. Classroom and other building upgrades will be determined based upon overall budget constraints.

The District's projected total program budget for this project is approximately six million four hundred thousand dollars (\$6,400,000). This budget is inclusive of all district costs for new construction, site improvements, demolition, design and other professional fees, furniture, fixtures and equipment, etc.

The academic program planned for the building includes the following:

- **Serve scholars from 6th through 12th grades.**
- **Renovate facility to include grades 6th through 8th.**
- **Learning environments to support special education and educational breakout spaces.**

Additionally, the district intends to renovate the Performing Arts auditorium within Ottawa Hills High School including evaluation and potential replacement of stage soft goods, stage rigging, theatrical lighting, audio visual technology, stage flooring, house lighting, seating, and architectural elements as the budget allows.

The selected PSC will be asked to include working with District Academic and Facilities staff to develop and finalize the building program needs as a first step in this process.

Renovation is expected to begin in the spring of 2026 and be completed for the beginning of the 2026-27 school year. The auditorium will be vacant to allow for construction activities.

The District’s projected total program budget for this project is approximately three million five hundred thousand dollars (\$3,500,000). This budget is inclusive of all district costs for construction, demolition, design and other professional fees, furniture, fixtures and equipment, etc.

The academic program planned for the building includes the following:

- Serve scholars from Sixth (6th) through Twelfth (12th) Grade scholars.
- Performing arts environments to support special educational programs and community engagement.

The District has selected Diekeman Hamann Architecture to lead a design team. The design team has begun programming efforts for the project and will be moving into schematic design as the CM team is brought on board.

The selected CM firm will be expected to work collaboratively with the District’s other consultants to plan, estimate, schedule and perform the construction work.

The CM firm will be required to develop cost estimates at the SD and DD phases, which will be reconciled with the independent estimate provided at each phase by the selected architect.

In addition to typical pre-construction and construction management services, the scope of work for includes, but is not limited to: meeting with committees and administrators and participating in Town Hall style community engagement meetings during the design phase, maintaining and updating public information regarding the design and construction progress for the District website, and attending construction progress and O-A-CM meetings. The CM firm will be required to work closely with the AE to estimate and balance scope, budget, and construction phasing options.

Alger and OHHS Project Timelines

- | | |
|------------------------------|---------------------------|
| • RFP Issuance | March 5, 2025 |
| • Proposals due | March 26, 2025 |
| • Interviews | Week of April 7, 2025 |
| • Selection / Recommendation | April 18, 2025 |
| • Finance Approval | April 28, 2025 |
| • Board Approval | May 12, 2025 |
| • Design Phase | January 2025 – March 2026 |
| • Trade Contractor Bidding | |
| o Alger MS | Spring 2027 |

- OHHS Spring 2026
- Construction Phase
 - Alger MS Summer 2027
 - OHHS Summer 2026
- Occupancy Phase
 - Alger MS Fall 2027
 - OHHS Fall 2026

Pre-proposal Meeting / Site Visit

A pre-proposal meeting and site visit will be held on March 20 - 3:00pm at Alger Middle School, 921 Alger Street SE, Grand Rapids, MI.

A pre-proposal meeting and site visit will be held on March 21 - 3:00pm at Ottawa Hills High School, 2055 Rosewood Street SE, Grand Rapids, MI.

C. Issuing Office

This RFQ is issued by the GRPS Department of Facilities Management & Planning, hereinafter referred to as the issuing office. The Director of this department and point of contact for this Request for Qualifications & Fee Proposal is:

Dale Cammenga
 Director of Design, Construction & Renovation
 Grand Rapids Public Schools Service Building
 900 Union NE
 Grand Rapids, Michigan 49503

D. Contract Award

Contract award will be undertaken by GRPS with the Professional(s) whose qualifications and proposal(s) the issuing office determines to be in the District's best interest. [AIA Document A121 CMc-Modified] will be the basis of this agreement.

Respondents must confirm their compliance with the terms of this agreement in their proposal. Any specific exceptions or requested modifications must also be noted in your response. Exceptions and/or modifications will be considered as part of the evaluation and GRPS will evaluate such modifications relative to its best interest and consistency with the project goals.

E. Submittal Requirements – Firm, Team, and Approach

Submit six (6) hard copies of your firm's qualifications to address and person named above, and one electronic PDF copy via email to Dale Cammenga at cammengaD@grps.org and Marc Bennett at BennettM@grps.org

Executive Summary – One [1] page maximum

Summarize your strong points and describe how your experience will benefit the GRPS construction of New Aberdeen Elementary.

Business Organization - One [1] page maximum

State the full name and address of the organization and, if applicable, the branch office, consultants, or other subordinate elements that will provide or assist in providing the service.

Indicate whether you operate as an individual, partnership, or corporation; if as a corporation, include the state in which you are incorporated. State the names of the principals of your firm.

Firm Experience – Five [5] pages maximum

Provide examples of up to five similar projects completed by the firm for educational clients within the past ten(10) years.

Statement of the Problem and Summary of Approach – Three [3] pages maximum

State in succinct terms your understanding of the major issues of this project. Identify specifically how your firm will meet the project goals and GRPS expectations.

Briefly describe how you intend to address the main issues of the project.

Work Plan / Schedule – Three [3] pages maximum.

Include a time-related chart, show events, tasks, and decision points in your work plan, from selection through overall completion of the program. Discuss how your work will be coordinated and how you intend to interface with Grand Rapids Public School District, the A/E, and the rest of the project team. Provide a review schedule between the A/E, CM, and Owner.

Manpower and Team ~ No page limit

The firm must staff a project team with the qualifications and expertise necessary to undertake a project of this scope, **ready to begin work immediately upon notice to proceed.** Include the number of executive and professional personnel by skill and qualification that will be employed in the work. Describe their role in the project.

Identify key participants, including major consultants, with name, resumes, qualifications, and relevant experience. You must indicate a percentage of time which each key participant will allocate to this project and coordinate this information with your staffing and fee proposal. Include a listing of their current project responsibilities and the dates that they will be available to begin work on this project.

Resumes with qualifications for key individuals must be provided. Include a brief description of three [3] major projects in which each individual has been

instrumental (may be projects completed for other firms but be certain to identify the firm). **Up to one page per individual.**

Diversity and Inclusion Practice / Program – No page limit

Describe your firm's efforts to promote participation of MBE/WBE/disadvantaged contractors as members of your project team. Share your firm's Diversity and Inclusion plan and indicate your methods to seek disadvantaged firm's participation in the construction of our projects. Indicate the average percent participation of such firms in the 5 example projects presented in your proposal.

F. Submittal Requirements – Fee (separate sealed envelope, 3 hard copies)

You are requested to submit a completed Staffing and Fee excel document on the format provided for the scope of work described above. Your fee proposal must reflect all expected reimbursable and General Conditions charges and the billable hourly rates for your team members assigned to our project. **Be sure in include your fee percentage for Overhead & Profit on the first page where indicated.** All other information will auto-populate from the following workbook tabs for staff and reimbursables. Input staff name, hourly rates, and projected hours per month were indicated on staffing tab. Input rates and units for reimbursables on construction support tab. Be sure to include rates / costs for insurance and bonding.

Any costs you expect to invoice to GRPS beyond your Fee (staff, GCs, support expenses, etc.) must be identified in cost workbook attached with RFP.

Firms are permitted to propose on any one or combination of any of the above projects. Please clearly indicate if a discount is available should your firm be selected for more than one project.

Your services are to include pre-construction services to assist GRPS in making necessary adjustments to the program scope of work to meet the budget. Your fee proposal is to include all services required for the scope of work as defined herein.

Your firm will be working closely with the design firms, C2AE and Diekeman Hamann, retained by GRPS. Close collaboration between your firm and the AE firms is expected on a weekly basis; during Preconstruction, your efforts will include weekly updated opinion of cost updates, project development schedule, constructability advice, and forecasting any supply chain or lead time issues.

The submittal requirements are:

- Email and hand deliver your proposal to:
Dale Cammenga, Director of Design, Construction, Renovation
900 Union NE
Grand Rapids, MI 49503
CammengaD@grps.org
- Qualification submittals are due no later than March 26 at 11:00 AM.

Your submittal should be prepared simply and economically, providing a straightforward comprehensive description of your firm's ability to meet the requirements of the request. Submittals must be signed by an official authorized to bind the professional to its provisions.

Your submittal will be considered a contract document. Submittals must remain valid for a minimum of sixty [60] days.

H. Incurring Costs

GRPS is not liable for any cost incurred by the professional prior to issuance of a contract.

I. Prime Professional Service Contract Responsibilities

The PSC is required to assume responsibility for all services offered in the submittal whether or not they possess them within their organization. Further, GRPS will consider the professional to be the sole point of contact with regarding to contractual matters, including payment for any and all charges resulting from the contract.

J. Required Forms:

1. Familial Disclosure Affidavit	1 page
2. Iran Disclosure Affidavit	1 page
3. Criminal Background Disclosure	1 page
4. Non-Collusive Affidavit	1 page
5. Debarment & Suspension Certification	1 page
6 Cost Workbooks	3 pages

K. Floor Plans

1. Alger Middle School	5 pages
2. Ottawa Hills High School	5 pages

INSURANCE REQUIREMENTS

- **Insurance:** The successful CM will be required to provide from insurance companies licensed and “admitted” to do business within the State of Michigan, insurance certificates or minimum insurance coverage as follows:

COMPREHENSIVE GENERAL LIABILITY

	<u>Each Occurrence</u>	<u>Aggregate</u>
Bodily Injury Liability	\$ 1,000,000	\$5,000,000
Property Damage	\$ 1,000,000	\$5,000,000

OR

Bodily Injury & Property Damage Combined	\$1,000,000	\$5,000,000
---	-------------	-------------

AUTOMOBILE LIABILITY

	<u>Each Occurrence</u>	<u>Aggregate</u>
Bodily Injury (Per Person)	\$1,000,000	
Bodily Injury (Per Accident)	\$1,000,000	
Property Damage	\$1,000,000	

OR

Bodily Injury & Combined Damage	\$2,000,000	
------------------------------------	-------------	--

EXCESS LIABILITY

	<u>Each Occurrence</u>	<u>Aggregate</u>
True Commercial Umbrella Coverage	\$1,000,000	\$5,000,000

WORKER’S COMPENSATION & EMPLOYERS’ LIABILITY

Each Accident	\$ 1,000,000
Disease-Policy Limit	\$ 1,000,000
Disease-Each Employee	\$ 1,000,000

The following language shall be indicated on all certificates of insurance from CM: “The Grand Rapids Public School District, its elected or appointed officials, employees and volunteers, and Plante Moran Realpoint as its Owner’s Representative, are included as insured with regards to damages and defense of claims arising from: (a) activities performed by or on behalf of the named insured, (b) products and completed operations of the named insured, or (c) premises owned, leased, or used by the named insured”.

Fair Employment Practices Agreement

Equal Opportunity [Affirmative Action Employer]

The Grand Rapids Public School District, as an Equal Opportunity/Affirmative Action Employer, complies with federal and state laws prohibiting discrimination, including Title IV and Title VII [with amendments] of the 1964 Civil Rights Act, Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Veterans Readjustment Act of 1974 as amended 28 USSC 20-12 and the Americans With Disabilities Act of 1990. It is the policy of the School Board that no person, based on race, sex, height, weight, color, religion, national origin, or ancestry, age, marital status, disability, or veteran status, shall be discriminated against in employment, educational programs and activities, or admission.

Inquiries or complaints should be addressed to Frederica Williams, 1331 Martin Luther King Jr. St. SE, PO Box 117, Grand Rapids, Michigan 49501-0117.

SWORN STATEMENT OF FAMILIAL RELATIONSHIP

As required by Section 1267 of the Revised School Code – MCL 380.1267

STATE OF MICHIGAN

COUNTY OF _____

_____, being duly sworn, deposes and says:

That _____ (The "Bidder") has bid for an improvement to the following described project located in Kent County, Michigan, which is owned by the Grand Rapids Public Schools:

Project Name: _____

That the following is a statement of disclosure of any familial relationship that exists between the owner or any employee of the Bidder and any member of the Grand Rapids Public Schools Board of Education or Superintendent, as required pursuant to Section 1267 of the Revised School Code, as amended.

1. That there are no such familial relationships existing at this time.

OR

2. That a familial relationship exists between

_____,

an owner employee of the Bidder who is the _____ relationship

of _____, who is a member of the Board, the Superintendent.

Deponent _____

Subscribed and sworn to before me this _____ day of _____, 20_____

Acting in: _____

My commission expires: _____

**IRAN BUSINESS RELATIONSHIP
AFFIDAVIT**

Effective April 1, 2013, all bids, proposals, and/or qualification statements received in the State of Michigan must comply with the "Iran Economic Sanctions Act". The following certification is to be signed and included at time of submittal.

Certification

Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, Respondent certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an "Iran linked business" as the term is defined in the Act.

Signature

Title

Company

Criminal Background Affidavit

The undersigned, the owner or authorized officer of the below-named Firm, pursuant to the criminal background compliance certification requirements of Grand Rapids Public Schools (the "School District") hereby represents and warrants that the Firm has performed and/or will perform sufficient criminal background checks, including at a minimum, an Internet Criminal History Tool ("ICHAT") check, for all of its owners, employees, agents, representatives, contractors and/or other personnel who will be on any School District premises to carry out the services contemplated by the Contract Documents. The Firm further hereby certifies that no owner, employee, agent, representative, contractor and/or other personnel of the Firm will be on any School District premises if they are a registered criminal sexual offender under the Sex Offenders Registration Act, Public Act 295 of 1994, or have been convicted of "Listed Offense" as defined under Section 722 of the Sex Offenders Registration Act, MCL 28.722.

The Firm further acknowledges that if it is found to have submitted a false certification or otherwise fails to comply with the requirements of this certification, the School District may immediately terminate the Contract.

FIRM:

Name of FIRM

By: _____

Its: _____

STATE OF _____)
)ss.

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 20__, by _____.

Notary Public
_____ County _____,
My Commission Expires: _____

Acting in the County of: _____

NON-COLLUSIVE AFFIDAVIT

STATE OF MICHIGAN)
) SS
COUNTY OF _____)

_____, being duly sworn, deposes and says that:

- 1. The proposal has been arrived at by the consultant independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor of materials, supplies, equipment, or services described in the request for proposals, designed to limit independent bidding or competition; and,
- 2. The contents of the proposal have not been communicated by the consultant or its employees or agents to any person not an employee or agent of the consultant or its surety on any bond furnished with the proposal and will not be communicated to any such person prior to the official opening of the proposal.

Signature of Consultant

STATE OF _____)
)SS.
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 20____, by _____.

_____, Notary Public
_____ County _____,
My Commission Expires: _____
Acting in the County of: _____

DEBARMENT AND SUSPENSION CERTIFICATION

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal agency within the past 3 years;
- Does not have a proposed debarment pending; and
- Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space:

Exceptions will not necessarily result in denial or award but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: *Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Bid. Signing this document on the signature portion thereof shall also constitute signature of this Certification.*

Signature

Title

Company

Date

GRPS Policy 3670 – Local Construction Contracting

The District provides a preference (bid discount) in construction contracts from local vendors, providing the quality and service are commensurate with the requirements set forth by the District as to satisfy the demands of the bid or proposal. Bids, or proposals when bids are not required, shall be accepted from non-local vendors in order to maintain a fair market price.

In determining the qualification for a Local Purchasing Preference for purposes of this policy, vendors must have obtained the Certification of a Michigan Based Business as determined by the Michigan Department of Technology, Management and Budget as well as meet one of the following criteria:

- a. For at least the last six months had its primary business operations located within the municipality boundaries of the City of Grand Rapids, Michigan (Grand Rapids).
- b. Be certified by the City of Grand Rapids, as a Micro-Local Business Enterprise and have its primary business operations within the municipality boundaries of the City of Grand Rapids.

A successful recipient of a contract and/or purchase order which has received a Local Purchasing Preference may be required to present proof of its status as a Michigan Based Business and documentation of its location within the City of Grand Rapids at any time upon request from an authorized District official. Failure to provide the requested information or failure to maintain business operations with the city of Grand Rapids for the duration of the contract will make the contract voidable at the District's discretion and will result in disqualification from future consideration of a Local Purchasing Preference for a period of five years unless excused by the Superintendent or Designee.

Preference will be provided on the following basis:

- a. **Constructor Participation:** Grand Rapids Public Schools will provide up to a 5% bid discount to prime contractors and/or construction managers who satisfy the criteria set forth for consideration as a Local Vendor.
- b. **Subcontractor Participation:** Construction bids for non-local vendors may be discounted when a bidder on a Grand Rapids Public Schools' project voluntarily subcontracts with businesses meeting Local Vendor Criteria. Prime contractors and/or construction managers must submit affidavit(s) verifying Local Vendor subcontractor participation.

Prime contractors and/or construction managers must require Local Vendor certification documentation to be submitted by each subcontract bidder with their sealed bid. The District at its discretion can request additional documentation for verification of the qualification of any Local Vendor subcontractor participating in a construction project. The following is a schedule of discounted percentages based upon Local Vendor subcontractor participation achieved by the prime Constructor:

	<u>LV Subcontractor Participation</u>	<u>Discount Percentage</u>
i.	1.00% – 2.5%	1.0%
ii.	2.51% – 5.0%	1.5%
iii.	5.01% – 7.5%	2.0%
iv.	7.51% – 10.0%	2.5%
v.	10.01% – 15.0%	3.0%
vi.	15.01% – 18.0%	4.0%
vii.	18.01% +	5.0%

- c. Prime contractors and/or construction managers may not terminate an approved Local Vendor subcontractor working on a Grand Rapids Public Schools construction project, and then perform the work on the terminated subcontract with its own forces or those of another subcontractor, without prior written consent by the Grand Rapids Public Schools Executive Director of Facilities Planning and Management. If a Local Vendor subcontractor fails to complete its work on the contract for any reason, a prime Constructor/construction manager must notify the Grand Rapids Public Schools Executive Director of Facilities Planning and Management and make good faith efforts to find another approved Local Vendor subcontractor to substitute for the original Local Vendor subcontractor. Utilizing good faith efforts, and to the extent reasonable, the prime Constructor/construction manager shall substitute an approved Local Vendor subcontractor to perform the same amount of work under the contract as the Local Vendor subcontractor that was terminated.
- d. Joint Venture Bidding: As an incentive to contractors engaging in activities that stimulate the growth and development of local, small emerging businesses as partners bidding as a joint venture, Grand Rapids Public School will apply up to a 5% bid discount for partnering with a qualified Local Vendor.
- e. The Bid Discounts outlined above may not exceed 5% or \$25,000 per bid, whichever is lower. Project bids from prime contractors and/or construction managers are considered a single bid for purposes of the Bid Discount consideration.

Grand Rapids Public Schools, Board of Education Members and employees are prohibited from having any financial interest or personal beneficial interest either directly or indirectly, in the award of any construction contracts, sub-contracts, or the recommendation/selection of any professional design service or construction manager, unless previously disclosed in writing to the Superintendent and approved in writing by the Superintendent.

This policy shall not apply to the extent that it would conflict with any provision of Michigan or federal law, regulation, or constitution. The local preference shall not be applied to purchases of goods and services made with federal funds.

Policy Adopted: March 19, 2012

LEGAL Ref: MCL 380.1267; 380.1274

POLICY Ref: 3660 Bids and Quotation Requirements

3690 Local Purchasing

1900 Contracts and Board Member Disclosure Obligations