

AAPA Custodial Cleaning Standards

Appendix D

Square Feet per Staffing	
Level 1	8,500
Level 2	16,700
Level 3	26,500
Level 4	39,500
Level 5	45,600

Level 1 Orderly Spotlessness	Level 2: Bathrooms Ordinary Tidiness	Level 3: Buildings Casual Inattention	Level 4 Moderate Dinginess	Level 5 Unkept Neglect
<ul style="list-style-type: none"> Floors and base moldings shine and /or are bright and clean; colors are fresh. There is no buildup in corners or along walls. All vertical and horizontal surfaces have a freshly cleaned or polished appearance and have no accumulation of dust, dirt, marks, streaks, smudges, or fingerprints. Lights all work and fixtures are clean. Washrooms and shower fixtures and tile gleam and are odor-free. Supplies are adequate. Trash containers and pencil sharpeners hold only daily waste, are clean and odor-free. 	<ul style="list-style-type: none"> Floors and base moldings shine and/or are bright and clean. There is no buildup in corners or along walls. But there can be up to two days worth of dust, dirt, stains or streaks. All vertical and horizontal surfaces are clean, but marks, dust smudges and fingerprints are noticeable upon close observation. Lights all work and fixtures are clean. Washrooms and shower fixtures and tile gleam and are odor-free. Supplies are adequate. Trash containers and pencil sharpeners hold only daily waste, are clean and odor-free. 	<ul style="list-style-type: none"> Floors are swept or vacuumed clean, but upon close observation there can be stains. A buildup of dirt and/or floor finish in corners and along walls can be seen. There are dull spots and/or matted carpet in walking lanes. There are streaks or splashes on base molding. All vertical and horizontal surfaces have obvious dust, dirt, marks, smudges, and fingerprints. Lamps all work and fixtures are clean. Trash containers and pencil sharpeners hold only daily waste, are clean and odor-free. 	<ul style="list-style-type: none"> Floors are swept or vacuumed clean, but are dull, dingy and stained. There is noticeable buildup of dirt and/or floor finish in corners and along walls. There is a dull path and /or obviously matted carpet in the walking lanes. Base molding is dull and dingy with streaks or splashes. All vertical and horizontal surfaces have conspicuous dust, dirt, smudges, fingerprints, and marks. Lamp fixtures are dirty and some lamps (up to 5 percent) are burned out. Trash containers and pencil sharpeners have old trash and shavings. They are stained and marked. Trash containers smell sour. 	<ul style="list-style-type: none"> Floors and carpets are dull, dirty, dingy, scuffed, and/or matted. There is a conspicuous buildup of old dirt, scuffed, and/or floor finish in corners and along walls. Base molding is dirty, stained, and streaked. Gum, stains, dirt, dust balls, and trash are broadcast. All vertical and horizontal surfaces have major accumulations of dust, dirt, smudges, and fingerprints, all of which will be difficult to remove. Lack of attention is obvious. Light fixtures are dirty with dust ball and flies. Many lamps (more than 5 percent) are burned out. Trays containers and pencil sharpeners overflow. They are stained and marked. Trash containers smell sour.
<ul style="list-style-type: none"> Annual cleaning of all blinds. Repairs completed within 24 hours. Special projects completed within 5 working days. New buildings (Avg. size of 100,000 NSF) online in on week. 	<ul style="list-style-type: none"> Cleaning of all blinds within 18 months. Repairs completed with 1 week. Special projects completed withing 5 working days. 	<ul style="list-style-type: none"> Cleaning of all blinds within 3 years. Repairs completed within 2 weeks. Special projects completed within 20 working days. 	<ul style="list-style-type: none"> Cleaning of all blinds every 5 years. Repairs completed within 3 weeks. Special projects completed within one month. 	<ul style="list-style-type: none"> No regular blind cleaning repairs done only as time permits. Special project work done only during semester breaks. New buildings (Avg. size of 100,000 NSF) would request additional/contracted.
<ul style="list-style-type: none"> All work requests completed the same day. All light fixtures in working order. All academic, low voltage, HID and emergency lighting systems maintained on a timely basis. 	<ul style="list-style-type: none"> 75% of work requests completed the same day. No more than 5% of all lights out at any given time. Delays in maintenance for academic, 	<ul style="list-style-type: none"> 50% of work requests completed same day. No more than 10% of all lights out at any given time. Delays in maintenance for academic, low voltage, HID and emergency lighting systems maintained. 	<ul style="list-style-type: none"> Lighting in academic buildings replaced on an "as needed" basis. Request would be prioritized with most urgent requests completed within 1 week. Delays n... 	<ul style="list-style-type: none"> Maintain essential minimal lighting in academic buildings. Many lights will be out in areas and only replaced when absolutely necessary. Maintenance for academic, low voltage, HID and emergency lighting systems.

